

Clare Veterans Association  
9938 Highway 1  
Saulnierville NS B0W 2Z0

June 21, 2019

Municipality of the District of Clare  
Pam Doucet, Director of Community Development  
1185 Hwy 1 Little Brook NS B0W 1Z0

Dear Mrs. Doucet,

I am writing to you today to follow-up on our meeting at the Clare Veterans Centre on May 15<sup>th</sup> where I met with both yourself and Community Development Officer Réanne Flynn to discuss the possible reallocation of space in the building downstairs.

The Clare Veterans Association met on June 6<sup>th</sup> to discuss the issue. We would very much like to work together to make the best use of the space. This is what we are suggesting:

- The current Administrative Assistant's office would be vacated by the Clare Veterans Association and the space allocated to the Municipality.
- The Administrative Assistant would relocate to the space located to the left of the main double doors at the entry. This space is large enough to accommodate files and records, office necessities as well as other items currently stored in the former VLT room.
- The former VLT room (at the back of the room between the washrooms) would be converted into a small meeting room. Our Executive Committee only requires a small space to meet occasionally and formerly used the small kitchen now occupied widely by studio users.
- The Clare Veterans Association would coordinate the sale and removal of the three pool tables currently taking up underutilized space in the hall. Profits from the sale of these would be retained by the CVA as compensation for the coordination of their removal.

We are open to further discussions regarding renovations and/or upgrades to our section of the downstairs area as we understand you are currently seeking funding for the building.

The Clare Veterans Association enjoys a positive working relationship with you and your team at the Municipality and would like to reiterate our gratitude towards the Municipality's community-minded approach towards the building's management.

We look forward to continuing working with you as we move forward with these proposed changes. Please let me know if you have any questions.

Sincerely,



Russell F. Comeau  
President, Clare Veterans Association